

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20 _____



Wednesday, February 12, 2020
Regular Meeting
7:00 pm

RIPLEY UNION LEWIS HUNTINGTON
LOCAL SCHOOL DISTRICT BOARD MEETING
1317 S. Second St.
Ripley, Ohio

1. Welcome/Opening

Subject **A. Roll Call**

Meeting Feb 12, 2020 - Regular Meeting

Category 1. Welcome/Opening

Access Public

Type Procedural

Yea - Mrs. Huff
Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson
Yea - Mr. Cluxton

Also in attendance was James Wilkins II –Superintendent, Jeff Rowley- Treasurer, Kara Williams-Special Services Coordinator; Jerod Michael-MS Principal, Emily Marshal-ES Principal; Marilyn Robinson-Program Coordinator/Child Focus; Tammy Brewer-CFO/Child Focus; Mary Caudill, Gabe Scott, Rose French, and approximately 10 guest.

Subject **B. Pledge of Allegiance**

Meeting Feb 12, 2020 - Regular Meeting

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America,
and to the republic for which it stands, one nation under God,
indivisible, with liberty and justice for all."

2. Public Comments/Visitors

Subject **A. Public Comments**

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Meeting Feb 12, 2020 - Regular Meeting
Category 2. Public Comments/Visitors
Access Public
Type Information
No one was signed in to address the board at this time.

3. Administrative Report

Subject A. James Wilkins, Superintendent Monthly Update
Meeting Feb 12, 2020 - Regular Meeting
Category 3. Administrative Report
Access Public
Type Information, Report

Superintendent’s Report – Jamie Wilkins
Vision, Continuous Improvement and Focus of District Work

- **Congratulations to Mrs. Rose French on her retirement!** Mrs. French who was present at the meeting with her husband, was presented with a plaque acknowledging her 22 years as a paraprofessional and cook in the RULH Local School District!
- **Tonight we have two representatives from Wasserman/Child Focus to present information on potential enrichment/alternative school to be located within our district.** They are:
 - Marilyn Robinson - Program Coordinator
 - Tammy Brewer- Chief Financial Officer
 - This Child Focus satellite School is being setup to serve not only by RULH students, but also students from neighboring school districts as well who will be billed by Child Focus. Child Focus which has been serving children and adults since 1977, currently serves about 20,057 children and adults.
 - They serve 12 Counties in Southwest Ohio, 59 Preschools, and 71 Elementary, Middle and High Schools.
 - They provide help in the areas of Early Learning and Behavioral Health.
 - They serve youth (5-18 years of age) who, because of their mental health needs, are not able to be maintained in a regular school environment, and children (3-5 years of age) who are at risk of expulsion.
 - They offer 3 type of programs under their umbrella:
 - ECDT-Early Childhood Day Treatment (100% treatment)
 - DT-Day Treatment (80% treatment; 20% academic).
 - TQ-Tranquest (50% treatment; 50% academic)
 - The program at RULH would start out as just DT program, operating from 8:30am - 1:30 pm. They can have up to 8 kids per classroom.
 - The DT daily schedule consists of Treatment groups, Individual/Family therapy, Academics, Parent groups, and Home visits. Clients advance through a series of stages based on their program behavior and home behavior. The tracked outcome of these DT programs under Child Focus has shown:
 - 90% of referrals were admitted within 4 weeks of referral. 87% of those completing the DT program transitioned to a less restrictive education setting.
 - 87% of persons who discharged from the DT program did so within 24

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- months of entry.
 - The current projected savings to RULH Schools from transitioning to an in-house DT program is about \$117,862.
- **Congratulations to the RULH Board of Education for achieving the “Gold Level” for Effective School Boards.** OSBA will recognize this achievement at the OSBA Southwest Region Spring Conference on March 10th at the Warren County Career Center.
- **Congratulations to Mrs. Glenda Huff on her 15 years of service as an RULH School Board Member!** Mrs. Huff will be recognized at the OSBA Southwest Region Spring Conference on March 10th.
- I met with the **RULH Administrative Team on Thursday, January 16th**. Plans for the spring semester were discussed.
- I attended the **District Leadership Team meeting on Thursday, January 21st**.
- **There will be a part-time (three days per week) elementary school counselor position posted in the near future.** Unfortunately, Ms. Jennifer Jeffers has resigned from Child Focus as a School Based Therapist for RULH Elementary School. Consequently, there will be a gap in the counseling services provided to our elementary students. By hiring a part time school counselor (with the Student Wellness and Success Funds), it will provide counseling services to our elementary students. I intend to recommend a candidate to the Board of Education at the March meeting.

Communication and Collaboration

- **The Ripley School Based Family Health Center renovations and construction are moving along well.** On Friday, February 28th, ntary School to tour the progress on the new health center. **Also on February 28th, State Board of Education Member Nick Owens will be in attendance to present the Ohio Department of Education Momentum Awards to RULH Middle School and the RULH School District.**
- I plan to attend the **Community Leaders Luncheon on Friday, February 21st, at the SHCTC restaurant, “Chef’s Corner”**. The SHCTC students and staff always do an outstanding job of preparing and presenting the meal.
- **The RULH Elementary Playground Committee met on Wednesday, January 22nd and will meet again on Thursday, February 19th.**

Policies, Governance, and Compliance

- I attended the **SHAC Board of Directors meeting on Thursday, January 9th** at the Old Y Restaurant in Mowrystown. The next meeting is on February 25th.
- I attended the **Brown County Superintendent’s Meeting on Friday, January 17th and Friday, February 7th**. Last Friday the superintendents had the opportunity to interact with SHCTC students who were preparing “Night to Shine” participants for their big evening.

Instruction

- I have been in discussions with administrators in regards to staffing for the 2020-2021 school year. We are looking at strategies to utilize staff to benefit our students.
- Principals are following the timeline for teacher OTES evaluations, and I am following the timeline for OPES

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evaluations (of principals).

- Principals are planning their master class schedules for the 2020-2021 school year.

Resources

- Energy Optimizers is providing replacement light fixtures and bulbs for the can lights that need replaced in the high school. In the near future, Mr. Zurbuch will be meeting with a representative from Energy Optimizers who will demonstrate the correct installation of the fixtures and bulbs. The district will be responsible for paying the cost of an electrician to install the fixtures and bulbs.
- Mr. Rowley and I are meeting with Cincy Alarm Systems tomorrow (Thursday, February 13th) to discuss their quote to add an internal siren to the current strobe light lock down system. This meeting is a follow-up to the meeting with Cincy Alarms held on January 16th (with the principals and other administrators). We hope to add a five-second continuous alarm to our current lock down alert system. The alarm will sound for five seconds and stop. This will insure that all staff and students are aware of the lockdown.

Admin Content

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Executive Content

See Report Attached.

Subject B. Chris Young, High School Principal

Meeting Feb 12, 2020 - Regular Meeting

Category 3. Administrative Report

Access Public

Type Information

R.U.L.H. High School Board Report

February 12, 2020

Chris Young

- PBIS was fully implemented for the high school at the beginning of 2nd semester. The students have been receptive to it. We had our first monthly incentive drawing. 10 students & 3 staff members received prizes.
- Parent-Teacher Conferences were held on Monday, February 10th.
- ACT Test Administration for Junior’s will be conducted on Tuesday, February 25th.
- The Varsity Girls Basketball Regular Season came to an end on Thursday, February 6th with a victory over Lynchburg-Clay. They finished the season 13-9 (7-6). They will take on Mariemont in OHSAA Sectional Play at Fairfield High School on Tuesday, February 18th at 7:30 PM.
- Military Appreciation Night was another great success. Thank you to all veterans and active duty members who were in attendance. Thank you again to West Union for participating with us.
- The Bowling Team competed in the S.H.A.C. Tournament on Thursday, February 7th and Monday, February 10th. Congratulations to Senior Tristan Fisher on his 5th place finish and receiving S.H.A.C. All-League honors.

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- The Bowling Team also competed in their Sectional on Tuesday, February 11th.
- The Varsity Boys Basketball Team will take on MVCA in OHSAA Sectional Play at Taylor High School on Saturday, February 22nd at 7:00 PM.

Subject C. Jerod Michael, Middle School Principal

Meeting Feb 12, 2020 - Regular Meeting

Category 3. Administrative Report

Access Public

Type Information

RLH Middle School Board Report
February 2020

Jerod Michael

Attendance Report: 94.06% for the year and 92.38% for the last month. We are still feeling the effects of student illness. Looking at attendance for the year, we have 60% of our students that have only missed five or less days, which puts them in the 95% club.

The staff is continuously working hard to increase student achievement and student progress. For the past few months the teachers have been giving practice state assessments. We are taking the data to see where our strengths and weaknesses are. Using the SLO's that were written at the start of the year and cross referencing them with the practice tests we then can analyze where our shortfalls are.

The Middle School has been ranked as an "Independent" School by ODE for the past two years, also, we have received the Momentum Award. The staff at the Middle School works very hard to give every child a great education not by chance, rather by design. "Every minute, every lesson, on purpose"

Our Middle School basketball teams finished up their seasons with records of: 8th Grade Boys: 3-10 , 7th Grade Boys: 5-8 , 8th Grade Girls: 6-7 , and 7th Grade Girls: 2-10.

Subject D. Emily Marshall, Elementary School Principal

Meeting Feb 12, 2020 - Regular Meeting

Category 3. Administrative Report

Access Public

Type Information

January Attendance: 92%
Attendance for the Year to Date: 94%

Emily Marshall

Building Report Feb. 10, 2020

Mrs. Marshall began her report by announcing that the Early Kindergarten Registration which she just came from at the ES, yielded 29 enrollees.

Reflecting from January 2020 to current:

1. School Safety: Our School Safety Team, consisting of Mr. Ken Stucky, Mr. Dick Zurbach, two teachers and the principal met once before winter break and again last month

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following an Emergency Drill. Various concerns have been addressed and solutions put into place already, with thanks to Mr. Zurbach, the Safety Team and Mr. Wilkins. These things include 3 additional key cards to outside entrances, outdoor speakers facing the playground, updated and additional cameras. The emergency blue lights in the building are currently being looked into being replaced or upgraded to have siren sounds to go with the flashing lights.

- 2. Playground Meeting: Jan. 22nd, with Ed Melvin, architect "in house" to lead discussions with the committee serving to make decisions for the new structures.
- 3. Student Rewards/Recognitions: The Friday "Hello Meeting" continues to be an opportunity to celebrate and reward students for the following: attendance goals, behavioral goals, and achievement goals. In addition, the GO GREEN Rewards Field Trip took place on 1/23/20 at the Aberdeen Bowling Alley. For this trip, there was just shy of 60% of our students attending this fun experience with their peers.
- 4. Teacher Training (ELA/RTI): 3rd and 4th Grade English Language Arts teachers recently attended a vertical training at the Middle School with Middle and High English teachers. All elementary staff will participate in the 2nd of two ELA training opportunities this Friday at RULH Elementary. Topics include data analysis and utilizing research based resources through our new Tier 2 Reading Supplemental Program, Lexia Core5.
- 5. Teacher Training RTI: The BLT team, as well as select teachers, identified through student data, have been training on the importance of Multi-Tiered Support Systems (MTSS) for students. This training was facilitated by school psychiatrist, Stefani Diesel. Mrs. Williams has been instrumental in getting this system in place for the elementary school. Since early last fall, teachers who refer a student for this system, have earned the opportunity to work one on one and in small groups with Mrs. Marshall, Mrs. Diesel and Intervention Specialists and Title Teachers to learn the systems and processes of MTSS and how the structure of them help to provide students with the highest levels of support available to meet their educational needs. The MTSS system ensures that we have a system in place for RtI (intervention). (For example: Instead of one teacher making referral and/or retaining decisions on one student, a team of people will help to ensure that the students are getting all the support they need and to help track the data results. "MTSS is designed to support the teachers to help support the students." Currently we have 7-10 students undergoing intervention and support through this process to try and identify their specific learning needs.)

The Book Fair starts Monday, February 10 and will run through Thursday, February 13 with hours from 8-3. We will also have hours during conferences from 4-7.

Parent-Teacher Conferences at the elementary are being held Wednesday, February 12th from 4-7. We are also holding Kindergarten Registration during the same hours. We have advertised our registration through traditional methods, including, letters in media, Yard Signs newspapers and social media.

Friday, 2/14/20 will be an "in-house" inservice for all certified staff ranging from topics about ways to handle classroom discipline more effectively, tools to help students with coping methods, and ways to utilize data to prescribe the most effective and efficient interventions to close reading gaps. Presenters include (Intervention Specialists K-4 for Zones of Regulation Training, Lexia Core5 Consultant for reading intervention support, and Megan Trowbridge for Hopewell for Behavioral Strategies training).

Spring Fling Family Event Taking Place on the 2nd or 3rd Friday in May-Teacher Based Teams continue discussions and planning this week, which began at the most recent BLT meeting.

PTO small Parent Group meeting date is being set for the end of the month of February. Topics will be as follows: Develop a Mission Statement, review previous organization's Bylaws, Brainstorm a list of benefits and a preliminary list of activities.

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Assessment: STAR benchmarking was conducted in January. Results are listed on the table below. Teachers have been pleased with the results, we are continuing to strive for improvements.

Star Reading Data	Scale Score Growth from Fall	Grade Equivalent Growth from Fall	Average Grade Equivalent for the Total Grade
1st grade	81 point gain	1.6	1.7(expected 1.5)
2nd grade	97 point gain	0.7	2.6(expected 2.5)
3rd grade	83 point gain	0.6	3.3(expected 3.5)
4th grade	102 point gain	0.8	4.3 (expected 4.5)
Kindergarten	Data not available	Data not available	Data not available

Star Math Data	Average Grade Equivalent for the Total Grade
1st grade	Data not available
2nd grade	2.4 (expected 2.5)
3rd grade	3.5 (expected 3.5)
4th grade	4.3 (expected 4.5)
Kindergarten	Data not available

3rd Grade Guarantee testing commenced in January for students who hadn't already passed the AIRS assessment in the fall. Those students took the Terra Nova Diagnostic Assessment. **All but 30% of the 3rd grade students have met the passing criteria to date.** Additional testing will take place in the spring through AIRS testing and then another chance in the summer with Terra Nova. Teachers are collaborating and developing plans this week in TBT's to improve and reach the goal of 100% passing again this year.

Subject **E. Kara Williams, Special Services Coordinator**

Meeting Feb 12, 2020 - Regular Meeting

Category 3. Administrative Report

Access Public

Type Information

Special Services Board Report
February 12th, 2020

Kara Williams

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January DLT
Discussed upcoming DLT agenda, we will be looking at a new format for Online learning!

Upcoming PD
February 14th staff will be having a PD day, each building will be doing their own PD in the respective buildings.

Night to Shine Fundraiser
January 16th all RULH staff participate in a fundraiser for **Night To Shine!** \$357.00 was raised and donated to the event! We had 5 students attend the evening and the group was able to be taken in a limo! Also, during the evening our ROTC members provided the sword arch for the red carpet!

21 Century Grant Applying
We will be applying for the 21 Century Grant in February, we will be partnering with the YMCA to get the application complete. I am meeting with the YMCA at the end of February to reapply for the grant!

ESEA Desk Review
RULH is in the middle of a Desk Review of our Federal Programs, I will have it submitted by the 21st of February.

Exceptional Achievement Awards Nominations
Nominations are now being accepted for the Exceptional Achievement Awards, as well as the SATH Scholarship.

4. Financial Reports & Resolutions

Subject	A. Minutes
Meeting	Feb 12, 2020 - Regular Meeting
Category	4. Financial Reports & Resolutions
Access	Public
Type	Action
Recommended Action	To approve the minutes from the January 8, 2020 Organizational and Regular meetings as presented.
See draft copy of minutes attached for your review.	

File Attachments
January 8 2020 Organizational-Regular Meeting.pdf (124 KB)

Executive Content
Please review draft minute records below, and advise of any noted additions or corrections.

Subject	B. Financial Report
Meeting	Feb 12, 2020 - Regular Meeting
Category	4. Financial Reports & Resolutions
Access	Public
Type	Action
Recommended Action	To approve the Financial reports as presented for the month ending January 31, 2020

Admin Content
Please see the following financial reports for the month ending January 31, 2020:
A1 - Cash Reconciliation
A2 - Financial Summary Report by Fund
B - Summary Check Listing

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D - General Fund Appropriation Summary Report
F - Utility Report

Administrative File Attachments
A1_CSHREC_Jan 20_signed.pdf (23 KB)
A2_FINSUMM_Jan 20.pdf (18 KB)
B_CHECKS_ALL_Jan 20.pdf (21 KB)
D_APPSUM_Board_Jan 20.pdf (10 KB)
E_RECRPT_Jan 20.pdf (29 KB)

Executive Content
Please see the following financial reports for the month ending January 31, 2020:
A1 - Cash Reconciliation
A2 - Financial Summary Report by Fund
B - Summary Check Listing
C - Vendor Detail Check Listing
D - General Fund Appropriation Summary Report
E - Summary Receipt Listing
F - Utility Report

I have also attached my monthly Detail Treasurer Report which gives a month to month comparison and explanations.

Executive File Attachments
A1_CSHREC_Jan 20_signed.pdf (23 KB)
A2_FINSUMM_Jan 20.pdf (18 KB)
C_CHEKPY_Board_Jan 20.pdf (47 KB)
D_APPSUM_Board_Jan 20.pdf (10 KB)
E_RECRPT_Jan 20.pdf (29 KB)
Treasurer Detail Report for Feb 12 2020.pdf (104 KB)

Subject		C. Budgetary Additions and Modifications		
Meeting	Feb 12, 2020 - Regular Meeting			
Category	4. Financial Reports & Resolutions			
Access	Public			
Type	Action			
Recommended Action	To approve the budgetary revenue and appropriation modifications as presented by the Treasurer.			
2019-20 Budget Appropriation Modifications				
Board Review - February 12, 2020				
Type	Amount	Account Code	Description/Purpose	
New FUND/SCC				
Add	-			
APPROPRIATIONS:				
Add	10,000.00	467-2132-423-9020-000000-000-00-000	District Contribution to RULH School Renovation/Startup Cost	

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Mod	13,800.00	001-2821-481-0000-0000000-000-00-000	Contract with Eastern to Transport R Genesis.
Mod	40,063.56	001-1235-474-0000-0000000-003-00-000	Service Contract for SM to Wasserma
Mod	(1,809.89)	516-1247-111-9020-0000000-002-00-000	Federal Program CCIP Adjustment
Mod	(10,000.00)	006-3120-560-9003-0000000-001-00-000	Food Service Supply Budget Modifica
	5,000.00	006-3120-560-9003-0000000-002-00-000	Food Service Supply Budget Modifica
	5,000.00	006-3120-560-9003-0000000-003-00-000	Food Service Supply Budget Modifica
Mod			
Mod	(100.00)	001-2419-840-0000-0000000-005-00-000	Budget Mod to Admin Dues/Fees
	100.00	001-2960-840-0000-0000000-005-00-000	Budget Mod to Admin Dues/Fees
Mod	835.00	200-4137-890-936E-0000000-001-00-000	Budget Adjustment Mini-Melodies Ad
Mod	(782.00)	001-2500-510-0000-0000000-005-00-000	Budget Mod Supplies to Software to
	782.00	001-2500-516-0000-0000000-005-00-000	Budget Mod Supplies to Software to
Mod	(1,000.00)	034-2700-640-0000-0000000-001-00-000	Budget Mod in Custodial Equip to pu
	(1,000.00)	034-2700-640-0000-0000000-002-00-000	Budget Mod in Custodial Equip to pu
	2,000.00	034-2700-640-0000-0000000-003-00-000	Budget Mod in Custodial Equip to pu
Mod	2,995.92	200-4610-890-932G-0000000-003-00-000	Budget Purpose Clause Adjustment R
Mod	(4,950.00)	001-1110-516-0000-0000000-001-00-000	Budget Modifications to cover over e
	420.00	001-2222-510-0000-0000000-001-00-000	Budget Modifications to cover over e
	210.00	001-2222-510-0000-0000000-002-00-000	Budget Modifications to cover over e
	1,250.00	001-2222-510-0000-0000000-003-00-000	Budget Modifications to cover over e
	1,450.00	001-2222-516-0000-0000000-001-00-000	Budget Modifications to cover over e
	1,100.00	001-2222-516-0000-0000000-002-00-000	Budget Modifications to cover over e
	520.00	001-2222-516-0000-0000000-003-00-000	Budget Modifications to cover over e
Mod	(900.00)	001-2222-540-0000-0000000-001-00-000	Budget Modifications to cover over e
	(950.00)	001-2222-540-0000-0000000-003-00-000	Budget Modifications to cover over e
	500.00	001-2130-510-0000-0000000-001-00-000	Budget Modifications to cover over e
	500.00	001-2130-510-0000-0000000-002-00-000	Budget Modifications to cover over e
	550.00	001-2130-510-0000-0000000-003-00-000	Budget Modifications to cover over e
	200.00	001-2222-540-0000-0000000-002-00-000	Budget Modifications to cover over e
	100.00	001-2130-510-0000-0000000-000-00-000	Budget Modifications to cover over e
Mod	1,070.00	001-2411-430-0000-0000000-005-00-000	Increase budget for Super and Admi FY20
Mod	878.00	001-2310-430-0000-0000000-000-00-000	Increase budget for New Board Mem FY20
Mod	(4,084.44)	599-1130-645-9120-0000000-003-00-000	Mod OPU Budget to purchase new Re ES/Ms
	4,084.44	599-1110-645-9120-0000000-001-00-000	Mod OPU Budget to purchase new Re

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			ES/Ms
Mod	(710.00)	006-3120-423-9003-000000-003-00-000	Mod Budget to repair steamer at MS
	710.00	006-3120-423-9003-000000-002-00-000	Mod Budget to repair steamer at MS
	67,832.59	Net Total Appropriation Modifications	
REVENUES:			
Mod	4,670.00	200-1620-932G-000000-003	Budget Purpose Clause Adjustment R
	232.50	200-1690-932G-000000-003	Budget Purpose Clause Adjustment R
Mod	113.02	006-5100-9003-000000-000	APPCOM Budget Mod - Food Service
	5,015.52	Net Total Revenue Modifications	

Mod = Modifications to original budget
Additions = New Budget
Additions

Subject D. Resolution Accepting Amounts and Rates

Meeting Feb 12, 2020 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To accept the amounts and rates as adopted by the Budget Commission of Brown County and authorizing the necessary tax levies and certifying them to the County Auditor for the fiscal year commencing July 1, 2020.

See tax rate resolution as received from the Brown County Auditor attached.

The only change represented in the rate resolution is the reinstatement of the 2.6 mil Permanent Improvement Levy authorized by voters on November 5, 2019 for 5 years which expired tax year 2024.

File Attachments
Tax Rate Resolution_2020.pdf (133 KB)

Subject E. Certified Audit Report - Fiscal Year ending June 30, 2019

Meeting Feb 12, 2020 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To accept the Certified Independent Audited Annual Cash-Basis Financial Statements and Report for the year ended June 30, 2019, dated December 4, 2019.

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The audit and report were performed and prepared by J.L. Uhrig and Associates and certified by the Ohio Auditor of States Office, Keith Faber. A complete copy of the Certified Report is attached, and is also available on their web-site (www.ohioauditor.gov), and on the Districts web-site (www.rulh.us) or in the District Treasurers office upon request.

There was only one (1) reportable finding in the report, as Finding 2019-001 which was due to not filing GAAP Financial Statements in accordance with Ohio Revised Code Section 117.38. This code requires the School District to prepare its annual financial report in accordance with general accepted accounting principles (GAAP) which is an accrual basis of accounting.

However, the District prepared it financial statements in accordance with the Other Comprehensive Basis of Accounting which is a more detailed and modified Cash Basis.

The District Treasurer noted that while the District can be fined \$750 by the state annually for not complying with the standard, in his professional opinion this amount is trivial in relation to the time and cost savings that District realizes through the personnel time saved not maintaining and preparing GAAP reporting, and the additional cost added to an audit having the GAAP Financials prepared and audited.

There was no Management Letter citations or recommendations related to this audit.

File Attachments

Ripley_Union_Lewis_Huntington_LSD-2019_Final Audited Report.pdf (1,078 KB)

Subject F. Update - Permanent Improvement Levy- HS HVAC System

Meeting Feb 12, 2020 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Information

Just a quick update on the planned updating of the HVAC Systems at the High School to be funding by the recently passed Permanent Improvement Levy.

As you may recall, the available planned budget from the 5 Year Levy to update aging out HVAC Equipment at the High School was as follow:

- Year 1 - 2020 - \$20,000 - To replace High School Gym Water Source Heat Pumps
- Year 2 - 2021 - \$157,789 - To replace HS Heating Boilers, replace HS Domestic Water Boiler and 2 holding tanks, and to replace 3 individual zone Water Source Heat Pumps.
- Year 3 - 2022 - \$181,789 - To replace 22 individual zone Water Source Heat Pumps.
- Year 4 - 2023 - \$221,789 - To replace 27 individual zone Water Source Heat Pumps.
- Year 5 - 2024 - \$221,789 - To replace 27 individual zone Water Source Heat Pumps.

Due to the size of complexity of this project, and the logistical complication of bidding such a project out spanning 5 years, Mr. Rowley and Mr. Zurbuch decided it best to contract with a engineering representative from Steed Hammond and Paul Architecture Firm to help with design engineering and bidding process.

Mr. Rowley and Mr. Zurbuch met with Mr. Jim Messner, Director of Engineering with SHP on Februray 6th at the High School to inspect the site and equipment in question, and to gather pictures and information on the make and size of the current equipment. It was decided that it would be in the best interest of the District and the suppliers to bid these projects out annually.

Subject G. Motion and Second

Meeting Feb 12, 2020 - Regular Meeting

Category 4. Financial Reports & Resolutions

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Access Public

Type Action

Recommended Action **(Resol. #02-20-066)** Mr. Oberschlake moved and Mr. Wilson seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mrs. Stauffer

Yea - Mr. Wilson

5. Facilities and Transportation

Subject A. BPA trip to State Leadership Conference in Columbus, Ohio

Meeting Feb 12, 2020 - Regular Meeting

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action To approve the BPA trip to State Leadership Conference in Columbus, Ohio for March 12 through March 13, 2020 with Tammy Whaley.

Admin Content

What: BPA State Leadership Conference

Who: BPA High School members - **Instructor - Tammy Whaley**

Where: Competition is at the Hyatt Regency Columbus. Awards Day is at the Greater Columbus Convention Center

When: Thursday, March 12 to Friday, March 13, 2020

Why: Compete in leadership activities at the state level with an opportunity to advance to nationals

How: Traveling by school bus. Estimated cost per student - \$153.00. Students will be asked to pay half with BPA paying the other half.

Sponsor's application have been uploaded.

Administrative File Attachments
BPA overnight trip 3-12 to 3-13-2020.pdf (90 KB)

Subject B. Motion and Second

Meeting Feb 12, 2020 - Regular Meeting

Category 5. Facilities and Transportation

Access Public

Held _____ 20 _____

Type Action

Recommended Action **(Resol. #02-20-067)** Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Facilities and Transportation resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mrs. Stauffer

Yea - Mr. Wilson

6. Personnel - Classified

Subject A. Mark Thomas - van/bus driver

Meeting Feb 12, 2020 - Regular Meeting

Category 6. Personnel - Classified

Access Public

Type Action

Recommended Action To approve the employment of Mark Thomas as a van/bus driver and issue a 1 year limited contract at Step 0 for the 2019-20 school year pending background and licensure.

Subject B. Jane Nicole Fulton - HS Paraprofessional

Meeting Feb 12, 2020 - Regular Meeting

Category 6. Personnel - Classified

Access Public

Type Action

Recommended Action To approve the employment of Jane Nicole Fulton as a Paraprofessional at the High School and issue a 1 year limited contract at Step 0 for the 2019-20 school year pending licensure.

Subject C. Motion and Second

Meeting Feb 12, 2020 - Regular Meeting

Category 6. Personnel - Classified

Access Public

RECORD OF PROCEEDINGS

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Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

Type Action

Recommended Action **(Resol. #02-20-068)** Mrs. Huff moved and Mrs. Stauffer seconded upon the recommendation of the superintendent of schools to approve the Personnel - classified resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mrs. Stauffer

Yea - Mr. Wilson

7. Administrative/Advisory

Subject **A. OHSAA 2020-2021 Membership**

Meeting Feb 12, 2020 - Regular Meeting

Category 7. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the resolution authorizing 2020-21 membership in Ohio High School Athletic Association (OHSAA).

File Attachments

OHSAA membership 2020-2021.pdf (83 KB)

Subject **B. Motion and Second**

Meeting Feb 12, 2020 - Regular Meeting

Category 7. Administrative/Advisory

Access Public

Type Action

Recommended Action **(Resol. #02-20-069)** Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the above Administrative/Advisory resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mrs. Stauffer

Yea - Mr. Wilson

8. Old Business - None

9. New Business

Subject **A. Change April Board meeting**

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ 20____

Meeting Feb 12, 2020 - Regular Meeting

Category 9. New Business

Access Public

Type Action, Discussion

Recommended Action **(Resol. #02-20-070)** Mr. Wilson moved and Mrs. Huff seconded upon the recommendation to change the Regular April Board meeting date to April 21, 2020 at 7PM at the High School lecture hall.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mrs. Stauffer

Yea - Mr. Wilson

Discussion was held regarding the need to change April 15 board meeting due to spring break being that week. After discussion it was recommended that it be changed to Tuesday, April 21, 2020.

Subject B. Southwestern Ohio OSBA Conference

Meeting Feb 12, 2020 - Regular Meeting

Category 9. New Business

Access Public

Type Information

Executive Content

Mr. Wilkins wished to invite the board to attend the Southwest Ohio OSBA Conference being held on March 10, 2020 at the Warren County Career Center where Mrs. Huff will be recognized for 15 years of service on the RULH Board, and the District will receive its **"Gold Level" for Effective School Boards** award.

If you and your spouse are interested in attending, please let Mr. Rowley know as soon as possible.

10. Correspondence

Subject A. OSBA - School Board Member and Administrative Personnel AD&D Insurance

Meeting Feb 12, 2020 - Regular Meeting

Category 10. Correspondence

Access Public

Type Information

Admin Content

OSBA provides school board members with free Business Travel Accidental Death and Dismemberment (AD&D) coverage in the amount of \$100,000. **The program also offers voluntary 24/7 coverage at a low annual cost to school board members, school district administrative staff and their dependents.** Benefits are provided by The Prudential Life Insurance Company of America.

Enrollment forms and certificates of coverage can be obtained by clicking on the links below the following tables.

SCHOOL DISTRICT ADMINISTRATIVE STAFF COVERAGE:

As an administrative employee of an OSBA-member district, you may purchase business travel AD&D, personal AD&D and dependent coverage. In order to be eligible to purchase

RECORD OF PROCEEDINGS

0123

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____

personal AD&D, you must first purchase business travel AD&D.

In order to be eligible to purchase dependent coverage, you must first purchase business travel AD&D and personal AD&D.

Coverage Type	Amount	Annual Cost
Administrative staff business travel	\$100,000	\$20.00
Administrative staff personal AD&D	\$100,000	\$20.00
Spouse	\$50,000	\$15.00
All children	\$10,000	\$5.00
One flat fee of \$5.00 covers all of your children up to age 19 or 25 if full-time student		

Administrative staff enrollment form is attached below.

The certificates of coverage and additional information may also be found at: <https://www.ohioschoolboards.org/add-insurance-district-administrators>

Administrative File Attachments OSBA_ADD_Admin Enrollment Form.pdf (84 KB)

Executive Content
OSBA provides school board members with free Business Travel Accidental Death and Dismemberment (AD&D) coverage in the amount of \$100,000. **The program also offers voluntary 24/7 coverage at a low annual cost to school board members, school district administrative staff and their dependents.** Benefits are provided by The Prudential Life Insurance Company of America.

Enrollment forms and certificates of coverage can be obtained by clicking on the links below the following tables.

SCHOOL BOARD MEMBER COVERAGE:

As a board member of an OSBA-member district, you automatically receive \$100,000 of business travel AD&D coverage as a free membership benefit without needing to enroll. For a modest fee, you may extend your \$100,000 of insurance to cover you 24 hours/day, 7 days/week. If you purchase this personal AD&D, you may also cover your dependents.

Coverage Type	Amount	Annual Cost
Board member business travel	\$100,000	FREE
Board member personal AD&D	\$100,000	\$40.00
Spouse	\$50,000	\$15.00
All children	\$10,000	\$5.00
One flat fee of \$5.00 covers all of your children up to age 19 or 25 if full-time student		

School board member enrollment form is attached below.

The certificates of coverage and additional information may also be found at: <https://www.ohioschoolboards.org/add-insurance-school-board-members>

Executive File Attachments OSBA_ADD_Board Mbr Enrollment Form.pdf (95 KB)
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11. Executive Session (If needed)

Subject A. Motion and Second

RECORD OF PROCEEDINGS

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Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ 20____

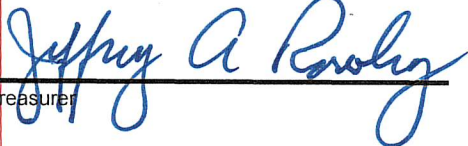
Meeting Feb 12, 2020 - Regular Meeting
Category 11. Executive Session (If needed)
Access Public
Type Action
Recommended Action Motion and Second to enter into Executive (See attachment)

File Attachments
Exec session language in detail.pdf (28 KB)

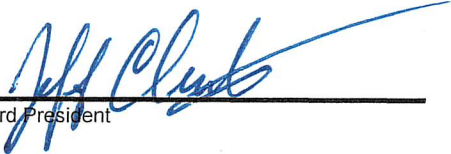
12. Adjourn

Subject A. Adjourn
Meeting Feb 12, 2020 - Regular Meeting
Category 12. Adjourn
Access Public
Type Action
Recommended Action Mr. Wilson moved and Mrs. Huff seconded to adjourn the meeting at 8:51 pm.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson



Treasurer



Board President